

OCG/SPA Schedule of Events 2009/2010

Please RSVP to chandra.tjandrasa@colorado.edu or 2-6224 for all events **except** Brown Bags.

Thursday, August 13, 2009: Brown Bag Lunch

Place : LASP

Time : 12:00pm – 1:30pm

Wednesday, September 16, 2009: Department Administrator's Breakfast

Place : ARC # 620

Time : 8:30-11:00am

Newer Faculty Receptions

Thursday, September 17, 2009: Newer Faculty Reception (Arts and Sciences)

Place : **UMC #247**

Time : 3:00pm-4:30pm

Thursday, September 24, 2009: Newer Faculty Reception (Engineering)

Place : **UMC #425**

Time : 3:00pm-4:30pm

Thursday, October 1, 2009: Newer Faculty Reception (Arts/Humanities)

Place : **UMC #425**

Time : 3:00pm-4:30pm

October 7, 2009: ePERs (by SPA)

Place : ARC #446

Time : 10:00am – 12:00pm

The Group training focuses on what role the Departmental Administrator plays within the ePERS process and specific things they can do to assist with certification. Common questions and misunderstandings of what the ePER means are discussed. This group training is generally offered twice per academic year, spring and fall.

More Information: [Pat Dodson](mailto:Pat.Dodson@colorado.edu), (303) 492-2620

To Register: Registration by email is required to Chandra.Tjandrasa@colorado.edu

Thursday, October 8, 2009: Brown Bag Lunch

Place : ARC # 446

Time : 12:00-1:30pm

Thursday, November 12, 2009: Introduction to SPA

Place : ARC #620

Time : 8:30am–11:30am

Thursday, December 10, 2009: Brown Bag Lunch

Place : UMC # 425

Time : 12:00pm-1:30pm

Thursday, January 7, 2010: Training Module I: Proposal Prep. & Submission

Place : CIRES Auditorium

Time : 2:00pm – 4:30pm

Please RSVP to chandra.tjandra@colorado.edu or 2-6224 for all events **except** Brown Bags.

Wednesday, February 10, 2010: ePERs (by SPA)

Place : ARC #346

Time : 10:00am – 12:00pm

The Group training focuses on what role the Departmental Administrator plays within the ePERS process and specific things they can do to assist with certification. Common questions and misunderstandings of what the ePER means are discussed. This group training is generally offered twice per academic year, spring and fall.

More Information: [Pat Dodson](mailto:Pat.Dodson@colorado.edu), (303) 492-2620

To Register: Registration by email is required to Chandra.Tjandra@colorado.edu

Thursday, February 11, 2010: Brown Bag Lunch

Place : ARC #446

Time : 12:00pm–1:30pm

Thursday, February 25, 2010: Training Module II: Contracting and Subcontracting

Place : ARC # 620

Time : 10:00am – 12:00pm Contracting

1:00pm – 3:00pm Subcontracting

Newer Faculty Meeting for all Disciplines

(event to be held in OCG)

Thursday, March 4, 2010

Place : ARC #446

Time : 3:00pm – 4:30pm

Thursday, March 18, 2010: Training Module III: Property and Travel

Place : ARC # 620

Time : 8:30am – 11:00am

Thursday, April 15, 2010: Brown Bag Lunch

Place : UMC # 425

Time : 12:00pm – 1:30pm

Thursday, April 29, 2010: Training Module IV: Post Award Project Management

Place : ARC # 620

Time : 8:30am – 11:00am

Thursday, May 13, 2010: Training Module V: Compliance

Place : ARC # 620

Time : 10:00am – 12:00pm – Fiscal and Administrative Compliance

1:00pm – 3:00pm – Regulatory Compliance