



Accounting 101

Making it all add up

Accounting 101 is a beginning class targeted to departmental administrators and staff who have accounting responsibilities but who have had little or no formal accounting or bookkeeping training. Plan to attend all four sessions.

This class covers these broad areas:

- Basic accounting concepts
- Accounting for a typical small business
- How it all ties together and applies to your department

When & Where	Class 1	Thursday Apr 9, 2009	9:00-11:00	ARC 446
	Class 2	Thursday Apr 23, 2009	1:30-3:30	UMC 247
	Class 3	Thursday Apr 30, 2009	1:30-3:30	UMC 247
	Class 4	Tuesday May 5, 2009	1:30-3:30	UMC 247

Instructor: Laura Ragin, Director of Accounting, CU-Boulder

More Info: Call 492-8648

Register: ABSTraining@colorado.edu (limited enrollment)

You are invited to join us for this lively class and make accounting, well, a little more black and white.

